

**NATIONAL COMMODITY & DERIVATIVES EXCHANGE LIMITED**

Circular to all trading and clearing members of the Exchange

Circular No. : NCDEX/CLEARING-029/2015/395

Date : December 29, 2015

Subject : Settlement Calendar and timelines for submission of delivery intentions for all Contracts expiring in January 2016 and some of the agricultural commodities due to expire in February 2016

The Settlement Calendar and timelines for submission of delivery intentions for all Contracts expiring in January 2016 and some of the agricultural commodities due to expire in February 2016 are given in the following tables. The Trading and Clearing Members are requested to note the Settlement Type for every commodity using the Key given in Para 1 below where the commodities are classified on the basis of delivery logic and settlement type.

**1. Key**

Delivery Logic	Settlement Type			Symbol	Expiry Date	Tender / Delivery Intention Marking	
	Physical Settlement	Premium /Discount Settlement and Close Out	Sales Tax Settlement			Start Date	End date
Compulsory Delivery	G	A	B	COTTON	20-Jan-16	18-Jan-16	20-Jan-16
	T	A	B	GOLD	27-Jan-16	22-Jan-16	27-Jan-16
Compulsory with Staggered Delivery	D	A	B	CHARJDDDEL	20-Jan-16	01-Jan-16	20-Jan-16
				BARLEYJPR	20-Jan-16	11-Jan-16	20-Jan-16
				CASTORSEED	20-Jan-16	11-Jan-16	20-Jan-16
				COCUDAKL	20-Jan-16	11-Jan-16	20-Jan-16
				DHANIYA	20-Jan-16	11-Jan-16	20-Jan-16
				GUARGUM	20-Jan-16	11-Jan-16	20-Jan-16
				GUARSEED10	20-Jan-16	11-Jan-16	20-Jan-16
				JEERAUNJHA	20-Jan-16	11-Jan-16	20-Jan-16
				MAIZEKHRF	20-Jan-16	11-Jan-16	20-Jan-16
				RMSEED	20-Jan-16	11-Jan-16	20-Jan-16
				STEELLONG	20-Jan-16	11-Jan-16	20-Jan-16
	WHEAT	20-Jan-16	11-Jan-16	20-Jan-16			
	P	A	B	STEELLONG	20-Jan-16	11-Jan-16	20-Jan-16
Seller's Option with Staggered Delivery	D	A	B	SYBEANIDR	20-Jan-16	11-Jan-16	20-Jan-16

Seller's Option with Direct Delivery	Q	A	B	SYOREF	20-Jan-16	11-Jan-16	13-Jan-16
Intention Matching Contracts	G	A	B	CRUDEOIL	19-Jan-16	12-Jan-16	14-Jan-16
				GOLDHEDGE	27-Jan-16	19-Jan-16	21-Jan-16
				CPO	29-Jan-16	19-Jan-16	21-Jan-16
				SHANKRKPAS	29-Jan-16	19-Jan-16	21-Jan-16
				CASTOR2MT	11-Feb-16	02-Feb-16	04-Feb-16
				GUAR2MT	11-Feb-16	02-Feb-16	04-Feb-16

## 2. Settlement Calendar

### A. All Commodities

Tender / Expiry Date	Physical Settlement			Premium Discount & Close Out Settlement			Sales Tax Settlement		
	STL Type	STL No.	Delivery and Funds Pay-in and Pay-out	STL Type	STL No.	Funds Pay-in and Pay-out	STL Type	STL No.	Funds Pay-in and Pay-out
01-Jan-16	D	2016001	05-Jan-16	A	2016001	05-Jan-16	B	2015212	08-Jan-16
04-Jan-16	D	2016002	06-Jan-16	A	2016002	06-Jan-16	B	2016001	11-Jan-16
05-Jan-16	D	2016003	07-Jan-16	A	2015220	07-Jan-16	B	2016002	12-Jan-16
06-Jan-16	D	2016004	08-Jan-16	A	2016003	08-Jan-16	B	2016003	13-Jan-16
07-Jan-16	D	2016005	11-Jan-16	A	2016004	11-Jan-16	B	2016004	14-Jan-16
08-Jan-16	D	2016006	12-Jan-16	A	2016005	12-Jan-16	B	2016005	15-Jan-16
11-Jan-16	D	2016007	13-Jan-16	A	2016006	13-Jan-16	B	2016006	18-Jan-16
12-Jan-16	D	2016008	14-Jan-16	A	2016008	14-Jan-16	B	2016008	19-Jan-16
13-Jan-16	D	2016009	15-Jan-16	A	2016009	15-Jan-16	B	2016009	20-Jan-16
14-Jan-16	D	2016010	18-Jan-16	A	2016010	18-Jan-16	B	2016010	21-Jan-16
15-Jan-16	D	2016011	19-Jan-16	A	2016011	19-Jan-16	B	2016007	22-Jan-16
18-Jan-16	D	2016012	20-Jan-16	A	2016012	20-Jan-16	B	2016011	25-Jan-16
19-Jan-16	D	2016013	21-Jan-16	A	2016007	21-Jan-16	B	2016012	27-Jan-16
20-Jan-16	D	2016014	22-Jan-16	A	2016013	22-Jan-16	B	2016013	28-Jan-16
20-Jan-16	G	2016003	22-Jan-16	A	2016013	22-Jan-16	B	2016013	28-Jan-16
28-Jan-16	G	2016004	01-Feb-16	A	2016018	01-Feb-16	B	2016019	04-Feb-16
29-Jan-16	G	2016005	02-Feb-16	A	2016019	02-Feb-16	B	2016020	05-Feb-16
11-Feb-16	G	2016006	15-Feb-16	A	2016021	15-Feb-16	B	2016021	18-Feb-16
27-Jan-16	T	2016001	29-Jan-16	A	2016017	29-Jan-16	B	2016017	03-Feb-16

**B. Commodities under Direct Delivery mechanism**

Tender / Expiry Date	Physical Settlement				Premium Discount & Close Out Settlement			Sales Tax Settlement		
	STL Type	STL No.	Funds Pay-in	Funds Pay-out	STL Type	STL No.	Funds Pay-in and Pay-out	STL Type	STL No.	Funds Pay-in and Pay-out
11-Jan-16	P	2016001	13-Jan-16	21-Jan-16	A	2016007	21-Jan-16	B	2016007	22-Jan-16
12-Jan-16	P	2016002	14-Jan-16	22-Jan-16	A	2016013	22-Jan-16	B	2016011	25-Jan-16
13-Jan-16	P	2016003	15-Jan-16	25-Jan-16	A	2016014	25-Jan-16	B	2016012	27-Jan-16
14-Jan-16	P	2016004	18-Jan-16	27-Jan-16	A	2016015	27-Jan-16	B	2016013	28-Jan-16
15-Jan-16	P	2016005	19-Jan-16	28-Jan-16	A	2016016	28-Jan-16	B	2016014	29-Jan-16
18-Jan-16	P	2016006	20-Jan-16	29-Jan-16	A	2016017	29-Jan-16	B	2016015	01-Feb-16
19-Jan-16	P	2016007	21-Jan-16	01-Feb-16	A	2016018	01-Feb-16	B	2016016	02-Feb-16
20-Jan-16	P	2016008	22-Jan-16	02-Feb-16	A	2016019	02-Feb-16	B	2016017	03-Feb-16
20-Jan-16	Q	2016001	22-Jan-16	08-Feb-16	A	2016020	08-Feb-16	B	2016018	09-Feb-16

**Note: - For Refined Soy oil contract, Delivery Pay in & Pay out would happen between E+3 to E+11.  
For Steel Long contract Delivery Pay in & Pay out would happen between T+3 to T+7.**

**3. Schedule for exchange of Physical Delivery information (invoices and other related document) :**

Tender / Expiry Date	STL Type	STL No.	Invoice updation by Seller Start Date (T+3)	Invoice Updation by Seller End Date (T+5)	Buyer Confirmation Start Date (T+6)	Buyer Confirmation End Date (T+9)
01-Jan-16	D	2016001	06-Jan-16	08-Jan-16	11-Jan-16	14-Jan-16
04-Jan-16	D	2016002	07-Jan-16	11-Jan-16	12-Jan-16	15-Jan-16
05-Jan-16	D	2016003	08-Jan-16	12-Jan-16	13-Jan-16	18-Jan-16
06-Jan-16	D	2016004	11-Jan-16	13-Jan-16	14-Jan-16	19-Jan-16
07-Jan-16	D	2016005	12-Jan-16	14-Jan-16	15-Jan-16	20-Jan-16
08-Jan-16	D	2016006	13-Jan-16	15-Jan-16	18-Jan-16	21-Jan-16
11-Jan-16	D	2016007	14-Jan-16	18-Jan-16	19-Jan-16	22-Jan-16
12-Jan-16	D	2016008	15-Jan-16	19-Jan-16	20-Jan-16	25-Jan-16
13-Jan-16	D	2016009	18-Jan-16	20-Jan-16	21-Jan-16	27-Jan-16
14-Jan-16	D	2016010	19-Jan-16	21-Jan-16	22-Jan-16	28-Jan-16
15-Jan-16	D	2016011	20-Jan-16	22-Jan-16	25-Jan-16	29-Jan-16
18-Jan-16	D	2016012	21-Jan-16	25-Jan-16	27-Jan-16	01-Feb-16
19-Jan-16	D	2016013	22-Jan-16	27-Jan-16	28-Jan-16	02-Feb-16
20-Jan-16	D	2016014	25-Jan-16	28-Jan-16	29-Jan-16	03-Feb-16
20-Jan-16	G	2016003	25-Jan-16	28-Jan-16	29-Jan-16	03-Jan-16
28-Jan-16	G	2016004	02-Feb-16	04-Feb-16	05-Feb-16	10-Feb-16
29-Jan-16	G	2016005	03-Feb-16	05-Feb-16	08-Feb-16	11-Feb-16
11-Feb-16	G	2016006	16-Feb-16	18-Feb-16	22-Feb-16	25-Feb-16
27-Jan-16	T	2016001	02-Feb-16	04-Feb-16	05-Feb-16	10-Feb-16

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Notes:

1. In case of contracts under Compulsory delivery with staggered delivery mechanism, the contracts will be settled by Compulsory delivery on the expiry of contract. Please refer circular no. NCDEX/CLEARING-010/2012/165 dated May 03, 2012 for further details.
2. Commencement of Staggered delivery period of **Chana** (Symbol: CHARJDEL) from 1<sup>st</sup> day of the expiry month as per Exchange's circular no. NCDEX/CLEARING-009/2015/196 dated June 01, 2015.
3. In case of **Cotton, Sugar, Gold 100 Grams & Gold 1 KG** contracts which are under Compulsory delivery mechanism, on the expiry of contract, all outstanding positions shall result in Compulsory delivery. Please refer circular no. NCDEX/TRADING-069/2014/166 dated May 22, 2014, NCDEX/TRADING-115/2014/255 dated August 27, 2014, NCDEX/TRADING-138/2014/299 dated September 29, 2014, NCDEX/TRADING-032/2015/089 dated March 16, 2015, NCDEX/TRADING-060/2015/171 dated May 20, 2015 & NCDEX/TRADING-059/2015/170 dated May 20, 2015 for further details.
4. In case of **Refined Soy Oil** contract which is under Seller's Option through Direct Delivery mechanism, on the expiry of contract, all outstanding positions not resulting in giving/taking of physical delivery of the commodity shall be closed out at the Final Settlement Price announced by the Exchange. Please refer circular no. NCDEX/CLEARING-026/2014/366 dated November 24, 2014 for further details.
5. In case of **Soybean contract** which is under Seller's Option with Staggered Delivery mechanism, on the expiry of contract, all outstanding positions not resulting in giving/taking of physical delivery of the commodity shall be closed out at the Final Settlement Price announced by the Exchange. Please refer circular no. NCDEX/TRADING-053/2012/190 dated May 28, 2012 for further details.
6. In case of **Steel Long contract**, an additional delivery mechanism in the form of Direct Delivery mode will be available. The buyer and seller desirous of taking/giving delivery under Direct Delivery mode are required to submit their delivery requests through the Web NCFE system during the Tender period. Accordingly, such intentions will be matched by Exchange for physical delivery under Direct Delivery mode as per the process put in place by the Exchange. Please refer circular no. NCDEX/TRADING-115/2013/345 dated November 19, 2013 for further details.

7. For contracts under staggered delivery, the Settlement no. corresponding to Tender date (when delivery intention is marked) mentioned at Para 2(A) is to be used.
8. For contracts under Direct Delivery Mechanism, the Settlement no. corresponding to Tender date (when delivery intention is marked) mentioned at Table given at Para 2(B) is to be used.
9. The Exchange in order to simplify and strengthen the processes of tax settlement and exchange of Physical Delivery information has prescribed the process as detailed in Circular no. NCDEX/CLEARING-016/2013/204 dated June 18, 2013, NCDEX/CLEARING-023/2013/269 dated August 30, 2013 & NCDEX/CLEARING-008/2014/082 dated March 28, 2014. A late fee is applicable in case the timelines notified are not adhered to, by the delivering clearing Member/it's Constituent. The schedule for updating the invoice and other details mentioned at Table given at Para 3 is to be used.
10. For some internationally referenceable commodities, the Final Settlement Price (FSP) is declared at a later date than the expiry date. For such contracts, the reference date for determining Settlement no. in table 2 given at Para 2(A) is to be taken as the FSP declaration date. The list along with details for such contracts is as below:

Tender / Expiry Date	Symbol	FSP declaration date
19-Jan-16	CRUDEOIL	20-Jan-16
27-Jan-16	GOLDHEDGE	28-Jan-16

11. The intentions in all commodities can be given up to **one & half hour** after the close of trading in respective contracts (not beyond trading hours i.e. 11.30 / 11.55 p.m.) on the last day of marking delivery intention (up to trading hours on other days during the period for marking delivery intention). E.g. if trading in any contract closes at 5.00 p.m. on the last day of marking delivery intention, the delivery intentions can be marked up to 6.30 p.m.
12. Sellers having open position as on the last day notified for marking delivery intention are required to give their intention/notice, up to a maximum of their open position as at the end of trading hours on the stipulated dates as per the table given at Para 1.
13. A seller who has got requisite stocks in the Exchange approved warehouses is not allowed to default and any such delivery default by seller would be viewed seriously and the Exchange shall take suitable penal /disciplinary action against such members over and above the prescribed penalty. Please refer circular no. NCDEX/TRADING-058/2012/203 dated June 05, 2012.

14. Any delivery default after marking an intention during staggered delivery period by seller would be viewed seriously and the Exchange may take suitable penal / disciplinary action against such members in addition to the penalty prescribed for delivery defaults. Please refer circular no. NCDEX/CLEARING-017/2012/237 dated July 02, 2012.
15. Members giving delivery requests for the Seller's Option and Intention Matching contracts are not permitted to square off their open positions subsequently. A penalty of 5% of final settlement price on the position squared off, if any, will be levied besides any further action as deemed fit by the Exchange.
16. Members are not allowed to create fresh positions in Seller's Option and Intention Matching contracts during the last five days of the expiry of the contract except in **Refined Soya Oil, RBD Palmolein, Crude Palm Oil, Soybean** and some international referenceable commodities already notified vide circular no. NCDEX/RISK-007/2014/127 dated April 22, 2014, NCDEX/RISK-039/2013/370 dated December 05, 2013, NCDEX/TRADING-060/2012/217 dated June 14, 2012 and NCDEX/RISK-007/2010/064 dated March 05, 2010 respectively, failing which penalty would be levied as prescribed by the Exchange, besides any further action as deemed fit by the Exchange.
17. In case of two settlements on the same day, the timings for the pay in of commodities would be at 12.00 noon and 2.30 pm respectively. The timings of Pay out of commodities would be at 12.30 pm and 3.00 pm respectively. Funds pay in – pay out would happen at 12.00 noon and 3.00 pm respectively.
18. The applicable service tax on penalty for failure to meet delivery obligations shall be collected along with the penalty amount.

For and on behalf of  
**National Commodity & Derivatives Exchange Limited**

Hemant Singhvi  
Executive Vice President – Exchange Operations

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For further information / clarifications, please contact

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